MEMORANDUM FOR:

HUD Labor Standards and Enforcement Regional/Field Staff Region VIII – Denver Regional Office

FROM: DATE:

SUBJECT: Section 5.7 Enforcement Report

1. **Coverage**

Project Name: CDBG Project No.: Location:

(City/County/State)

Project Scope:

Wage Decision/Mod #: Date Decision Issued: CDBG Program Area and HUD authorizing Statute: Bid Opening Date:

Bid Award Date: Construction Start Date:

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Prime Contractor\*:

(Name)

(City, State, Zip)

Contract Award Amount: $

\**Include prime contractor information on all reports regarding sub-contractors.*

Subcontractor:

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(Name)

(City, State, Zip)

Contract Award Amount: $

1. **Violations:**

List all Contractors in Violation:

(Name)

(City, State, Zip)

Contract Award Amount: $ List all Subcontractors in Violation:

(City, State, Zip)

*Attach a schedule of wages paid to each employee*

Wage restitution in the total amount of $ has been paid to employees by the contractor(s) named above.

*(See attached Schedule(s) of Wages Found Due.)*

Were any of the violations willful? YES NO

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*(If yes, see attached detailed report.)*

Were CWHSSA liquidated damages computed? YES NO

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*(If yes, see attached detailed report.)*

Are administrative sanctions recommended? YES NO

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*(If yes, see attached detailed report.)*

The wage underpayments were discovered through: *(Check one)*

Routine payroll review

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On-site Job interviews

Investigation of Complaint

Other:

Describe the types of violations committed (incorrect wage decision, incorrect rate, etc.):

1. **Disposition**

(Provide Detailed Narrative of Resolution)